

May 20th, 2020

Novel Coronavirus Response Headquarters,
Nishizawa Research Center

Preventive measures against COVID-19 at Nishizawa Research Center

Fundamental

Take your temperature in the morning and in the evening every day. Please note the temperature. The university may ask you to submit the note.

When you enter Nishizawa Center for the first time since May 20th (reopening), submit the questionnaire to the office at the entrance. For the users from outside of the university or outside Miyagi prefecture, the submission of the questionnaire is required every time.

If you feel unwell in the morning, you must not enter Nishizawa Center. You need at least 48 hours after you recover, and to contact your lab staff.

Put sanitizer (alcohol) on your hands and rub it in well at the entrance. Disinfection at Nishizawa Center is carried out by alcohol etc.

Wear a mask anytime at Nishizawa Center.

Avoid the "Three Cs" (Closed spaces, Crowded places, Close-contact settings) and work alone.

You should follow not only this measure but also the measure of your lab and other regulations.

Entrance

Keep open the first door during daytime.

Swipe your magnetic ID card when you enter Nishizawa Center. If you don't have the card, please contact the office at the entrance.

Bring indoor shoes with you. When you leave Nishizawa Center, please bring it back. If you temporarily use common slippers, disinfect the slippers by alcohol before/after you use.

Offices

Keep partly open the windows during daytime.

Desks are available if the distance between desks is more than 2m.

If you use common desk, disinfect the desk before/after you use. Please note your name and the period of use on the desk. Sodium hypochlorite solution (0.05%) should be applied for the disinfection with disposable gloves (saniment gloves, pink).

If you are a resident of Nishizawa Center, you must exclusively use phone. Only one phone at an office is available for common use. If you use it, disinfect the phone by alcohol before/after you use.

When you leave Nishizawa Center, you don't need to return your magnetic ID card to the office. Temporary card should be returned and be disinfected by the staff using alcohol.

Input your usage log of equipments in 2nd or 3rd floor clean room using the common-use PC. If temporary use the common PC at the 3rd floor office, put on disposable gloves (saniment gloves, pink).

When you touch buttons, control panel at copy machine, kettle, microwave oven, fridge etc., disinfect it by alcohol, every time.

2F cleanroom

Before entering the cleanroom, come to the office on the 3rd floor to confirm your condition every day. Bring your own pen.

Keep open the first door close to the stairs.

Put on your clean gloves before swipe your magnetic ID card.

Do not enter the dressing room with more than 3 persons at the same time.

Bring your own cleanroom suit and boots with you every time. Please deal with used mask and gloves by your lab. If you dispose of them, put them in the trash box at the entrance of Nishizawa Center.

If you use common-use clean suit and boots, note your name, lab and the period of use on a plastic tape, and

put it on the clean suit. When you leave cleanroom, put the clean suit in a plastic bag with seal, and bring it out. If you will not use the common-use clean suit, please put it in the big plastic bag at this dressing room.

Regarding the common-use clean boots, please disinfect it by spraying the alcohol before/after you use. Please put the clean boots back in the shelf.

3F Cleanroom

Before entering the cleanroom, come to the office on the 3rd floor to confirm your condition every day. Bring your own pen.

Put on your clean gloves before entering the dressing room.

Do not enter the dressing room with another person at the same time.

Bring your own cleanroom suit and boots with you every time. Please deal with used mask and gloves by your lab. If you dispose of them, put them in the trash box at the entrance of Nishizawa Center.

If you use common-use clean suit and boots, note your name, lab and the period of use on a plastic tape, and put it on the clean suit. When you leave cleanroom, put the clean suit in a plastic bag with seal, and bring it out.

Experimental rooms (except cleanroom)

Use ventilation fans. If not, open the windows and let some fresh air in, at least 2 times per hour.

Lavatory

Do not stop ventilation.

Use hand soap and paper towel.